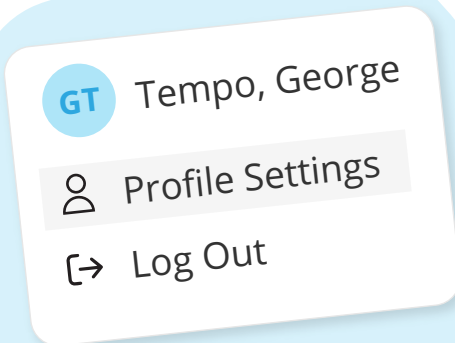
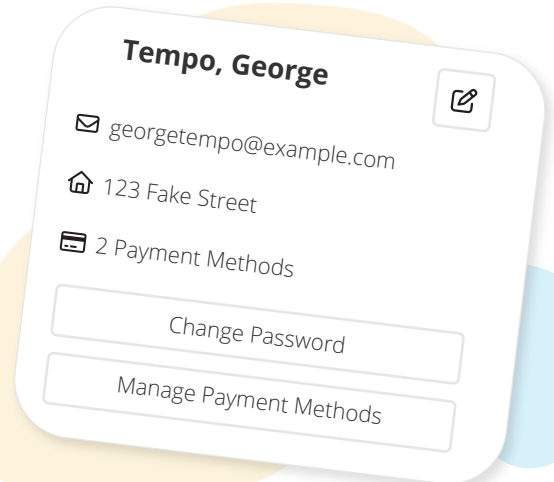


How to...

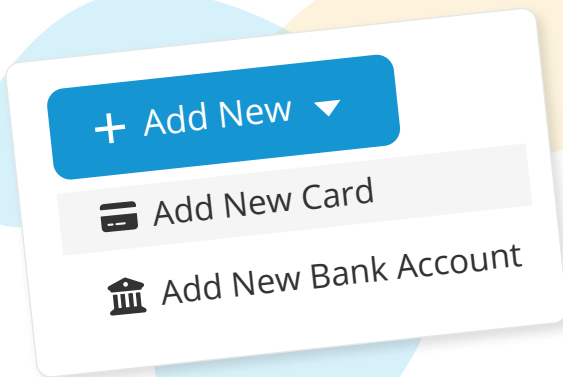
Add a Credit Card with Auto Pay



Click your name in the top right corner, then **“Profile Settings”**



Click **“Manage Payment Methods”**



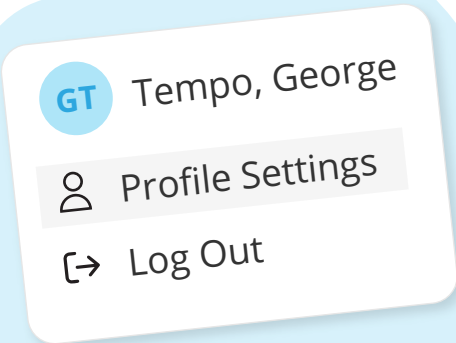
Click **“Add New”**, then **“Add New Card”**

A white rounded rectangle representing a 'New Credit Card' form. It has several input fields: 'Card Type', 'Card Number', 'Card Holder Name', 'Expiry Date', 'CVV', and 'Address'. At the bottom, there is a checkbox labeled 'Automatically pay emailed invoices' which is checked. At the very bottom, there are two buttons: 'Cancel' and 'Add'.

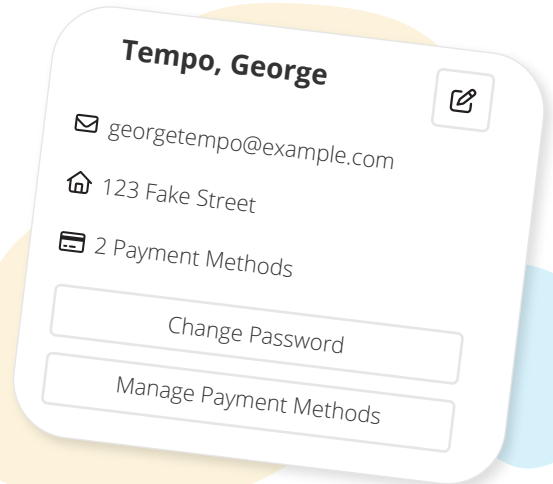
Fill in your card details, and select **“Automatically pay emailed invoices”**, then click **“Add”**

More questions? Click the question mark in the top right corner to open the in-app Help Center

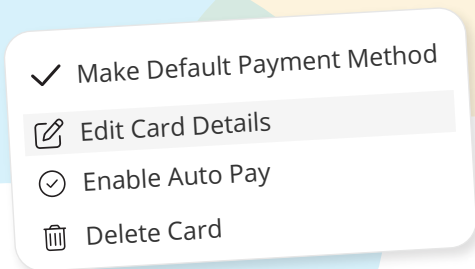
Edit a Credit Card



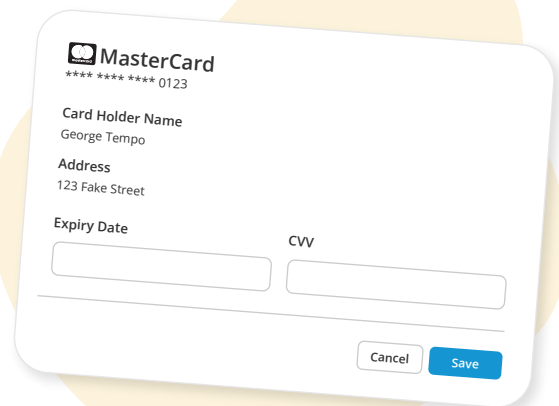
Click your name in the top right corner, then **“Profile Settings”**



Click **“Manage Payment Methods”**



Click the 3 dots next to the card, then **“Edit Card Details”**



Update the card information, then click **“Save”**